

HARRISON COUNTY ELECTIONS DEPARTMENT
CENTRAL COUNTING STATION PLAN
FOR THE NOVEMBER 4TH, CONSTITUTIONAL AMENDMENT ELECTION

Personnel: The Elections Administrator, Donald Robinette, will serve as the Central Counting Station Manager to manage the overall administration of the station and supervision of personnel. (In his absence, Sharon Dollahite, the Chief Deputy Clerk will serve. In his absence, someone qualified from Hart Intercivic, our equipment vendor, will also be on hand for assistance.)

Tabulation Supervisor for the CCS/EVBB will be Sheri Davis Wilson. Assistant Tabulation Supervisor will be Melissa AlAhmade. Clerks will be Eddy Napps, Hazel Phillips, and David Morton.

The Central Counting Station will meet at 9:00 Am on election day for the purpose of counting Absentee and early ballots. Duties of the central counting station switch to the Early Voting Ballot Board by 11:00 AM.

DUTIES INCLUDE:

Verifying the equipment serial numbers and the attached seal numbers with the chain of custody forms.

Verifying the tapes left on machines by poll workers with the media containing votes.

Before any tabulation occurs, the EVBB must see the results of the Public Logic and Accuracy Test. Media must be run a second time to show that the counting station equipment is still counting accurately.

Before the end of election night, the EVBB must see the results of the Public Logic and Accuracy Test is run a third time to show that the counting station equipment is still counting accurately.

Before the board's work is done for the evening, they must make reconciliation of the number of voters who cast ballots in person per the poll pads, plus the number of absentee ballots sent in, plus the number of any provisional and or limited ballots which were accepted for counting and this number should match closely the number of actual votes cast in the election.

The "Unofficial" election results for Early and Absentee voting shall be released as soon as possible after the polls close on Election day, but cannot be released any sooner than 7:00 PM election night.

Final "unofficial" results will be reported on the county website at:

www.harrisoncountytexas.gov/elections as soon as possible once becoming available.